

**RECREATION
ASSISTANT
NF-0189-02**

**AQUATICS
MORALE, WELFARE
& RECREATION**

RECREATION ASSISTANT (SWIM INSTRUCTOR)
NF-0189-02

INTRODUCTION

This position is located in the Aquatics Branch of the MWR division of the QOL Department, Naval Air Station, Lemoore, CA.

This position is that of Swimming Instructor, is responsible for carrying out organized instruction in accordance with American Red Cross Water Safety Standards.

MAJOR DUTIES

Conducts scheduled classes in accordance with American Red Cross Water Safety Standards. Insuring that all rules of safety are adhered to.

Observes activities of persons in the pool area to ensure that safety rules are followed.

Rescues swimmers and administers first aid as required.

Provides information to swimmers regarding safety rules and procedures.

Maintain required records and reports.

Insure that all class participants have properly registered and paid all fees.

Performs necessary housekeeping tasks to insure proper standards of cleanliness and appearance at assigned pool and related facilities.

Performs other duties as required.

KNOWLEDGE REQUIRED BY THE POSITION

Education and experience equivalent to completion of high school desirable.

Possess American Red Cross Water Safety Instructor Certification.

Ability to understand and carry out verbal and written directions and to convey instructions to others in a clear and concise manner.

Possesses Lifeguard Training, CPR and Standard First Aid Card or equivalent.

Must be a mature individual who can exercise control over a group of people.

SUPERVISORY CONTROLS

Works under the supervision of the Aquatics Director who provides written and oral instructions on work to be performed. Work performance is judged on the basis of patrons satisfaction.

Incumbent works independently without direct supervision, but relates complicated situations to supervisor.

All work will be performed within the guidelines of existing instructions and regulations from higher authority.

PERSONAL CONTACTS

Contacts are with employees within immediate organization, office, project, or work unit, and/or in related support units and general public.

PURPOSE OF CONTACTS

Purpose is to obtain, clarify, or give facts related to pool information and cashier duties.

PHYSICAL DEMANDS

Must be able to work outside in extreme heat, may be exposed to sunburn and eye irritation due to chlorinated water. Physical exertion is minimal on routine assignment/as required for lifesaving. Position requires sustained sitting and a constant vigilance to ensure maximum security of personnel in and around the swimming pool. May be required to lift up to 50 pound.

WORK ENVIRONMENT

Work is performed outside in extreme heat and in wet environments. Requires constant standing, walking, and lifting up to 50 pounds. Work areas may be uncomfortable, wet and noisy.